

Theater Guidelines For Parents

1. Absolutely no food or drink (including water) in the theater. This includes the dressing rooms and lobby areas. **There are no exceptions.**
2. Parents are responsible for supplying their child's costume. This must be done by the first dress rehearsal date. Parents will be provided with costume specifics approximately three weeks prior to the first dress rehearsal. The costume shop is used to help enhance your child's already existing costume.
3. Please send your child to rehearsal in shoes they can rehearse in. No sandals.
4. Parents are not allowed to remain in the theater during rehearsals. Talking and other noises are disruptive to the children. No siblings who are not in the production may stay during a rehearsal.
5. All parents must volunteer for at least **one** responsibility in their child's production. If the parent fails to do so, the child may not continue in the theater program. Parents must realize that the theater operates with parent participation and cannot run without this. Besides, it's great way to meet your neighbors. Some of the jobs are producer, costumes, set, props, publicity, photographer, box office, backstage, refreshments, and cast party. We operate on a budget and the producer will tell you your duties and budget amount.
6. You may be asked to be a "rehearsal mom/dad" for one rehearsal. The children need to be watched when they are not working or just kept quiet in general. You will also need to do a quick pickup after the rehearsal. No siblings.
7. Parents will be asked to bring some sort of refreshment for intermission during the performances.
8. All productions will be kept to a maximum of 30 children. Enrollment is by first come first serve basis. A waiting list may be started after the production has been filled. **Please do not show up at auditions with your child unless you have called.**
9. There are three groups of actors: **1) K – 2nd grade) 3rd – 5th grade, 3) 6th and older.** These productions are chosen for age appropriateness.
10. All enrollments must be completed, with payment, and in the office by 12 noon of the date of the first audition. It is the Producer and/or Director's responsibility to turn away a child that does not have the proper enrollment. The Producer and/or the Director are to work off the enrollment sheet that is generated from the office. There will be no reserved enrollments by telephone. Please do not embarrass your child by

not following these rules. Once again, please do not show up at auditions with your child if you have not gone through the office procedures first. **There are no exceptions.**

11. Tickets go on sale two weeks before the production date. The maximum number of tickets per family will be limited to 10 per production. This will enable **everyone** to have the opportunity to purchase tickets. By Wednesday 12 noon on the of the production week, families may then purchase additional seats through the office if they are available. Any tickets placed on hold will also be released at the same time. The entire first row is reserved for handicap seating only. Unsold handicap seats will be sold to anyone the day of the production.

No seats in the theater can be reserved. The theater doors will open 30 minutes before the performance.

Please do not bring children under the age of 2, as it is very disrupting for the actors as well as the videoing of the performance.

12. The throwing of flowers on the stage at curtain call is prohibited. It is dangerous and calls attention to those who do not receive flowers.

All of these rules are important for the betterment of our theater and will allow your child to get the most out of this program.

Thank you,

HHCA Theater Committee

I HAVE READ THE THEATER GUIDELINES FOR PARENTS GUIDELINES AND AGREE TO THEM.

Parent Signature

Child's Name

Date