

**HIDDEN HILLS COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS  
CORRECTED MEETING MINUTES  
January 19, 2021**

The regular meeting of the Board of Directors was held on Tuesday, January 19, 2021 via Zoom.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by President Mitch Jacobs at 6:30 p.m. Also present were John McGinnis, Joe Loggia, Linda Raznick, Patrick Finn and newly elected member Liz Moses. Mitch Jacobs explained that the Annual Meeting was held last week, on January 12, and that he, John McGinnis and Liz Moses were elected to the Board. There was a tie for the fourth seat. A recount took place by On January 18, which also ended in a tie. There will be a runoff election on February 18, 2021.

**APPROVAL OF MINUTES**

A motion was made, seconded and approved by majority.

**DIRECTORS TOPICS**

1. Election of Officers. The following officers were elected:

President: Mitch Jacobs  
Vice President: John McGinnis  
Secretary: Linda Raznick  
Treasurer: Liz Moses

Mitch Jacobs thanked Joe Loggia for his hard work as past Treasurer.

2. Recognition of Outgoing Architectural Committee Consultant. Mitch Jacobs thanked Ron Heston for his outstanding service to the community over the past 20 years as consultant to the Architectural Committee. Former and past Architectural Committee chairmen Rick Morris and Mike Kotal were also in attendance and said they were fortunate to have Ron's support for so many years. Current consultant Ryan Levis also commented, saying he's very appreciative of Ron's assistance as he gets up to speed. Ron was presented with the HHCA horse trophy.
3. Consideration of Anti-Harassment Policy. As it has been several months since this draft policy was discussed, the language will be re-distributed and put back on the agenda for the February meeting.

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4. Installation of LVMWD Generator at Bus Stop. John McGinnis reported that the subcommittee met with Mercedes Acevedo, LVMWD Project Manager, in December to explore several topics: (1) possible relocation of the generator to a different site, (2) screen planting the wall around the generator, (3) removal of the particle separator on top of the proposed structure and (4) noise/usage. The water district indicated that the particle separator could be lowered, but that the generator couldn't be located elsewhere and screen planting within 10 feet of the structure is not permitted. With regard to noise and usage, the generator will run for a few minutes each week to exercise, and outside of that will only be used during emergencies. The final design of the wall and the structure will ultimately be up to the City, so the subcommittee will continue to work with both the City and water district.
5. Approval of Revision to Annual Policy Statement.  
A revision to the Annual Policy Statement, a document required by California law to be sent to all members between 30 and 60 days prior to the start of each fiscal year, was published to the membership for commentary. No comments were received from the membership. A motion was made, seconded and approved by majority.
6. Discussion of Flags in Parkways. A discussion was had regarding the place of flags attached to three-rail fences in front of resident's homes. Mitch Jacobs stated that our Rules and Regulations regulate the size of flags. Keith Christian, on behalf of the ESC said that his committee could not reach a consensus as to whether the location of flags on fences caused a safety concern for equestrians. No action was taken by the Board.
7. Review of Monthly Management Report. There were no questions about the Management Report.

### **TREASURER'S REPORT – Joe Loggia, Treasurer**

1. Approval of Financial Statements. Joe Loggia reported that as of December 31, 2020 the Association had a total of \$8,736,191.00 in Operating Cash/Investments and Reserve Funds, compared to \$7,018,570.00 last year. The Board's packets contained detailed financial reports for December and Loggia presented a monthly financial report. A motion was made, seconded and approved by a majority.
2. Approval 2019-20 Tax Returns. Joe Loggia tabled approval of the tax returns as the accountants were unable to meet to discuss them due to a power outage.
3. Review of Delinquent Assessments/Approval of Payment Plan. A motion was made, seconded and approved by a majority for a requested payment plan for a member whose assessment is delinquent.

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## COMMITTEE REPORTS

### **1. ROADS COMMITTEE – Mike Kotal, Chair**

- a. Approval of 2020-21 Road Project Plan. Mitch Jacobs reported that this item will be tabled until the next meeting, as the phasing plan needed to be revised.

### **2. PARKS & RECREATION COMMITTEE – Liz Moses, Chair**

Liz Moses reported that the Boo and Snowball bags have been a huge hit and the committee would like to do it again for Valentine's Day.

### **3. GATE OPERATIONS AND PATROL SERVICES COMMITTEE – Jeffrey Korchek, Chair**

A motion was made, seconded and approved by majority that Debbie Seror be added to the Gate Operations and Patrol Services Committee as a member and CO-Chair of the Committee

### **4. LANDSCAPE COMMITTEE – Melissa Wallace, Chair**

- a. Approval of Landscape Refresh Project. A motion was made, seconded and approved by majority to approve the budget of \$57,159.00 for the Landscape Refresh Project from the 2020-21 Operating Project Budget.
- b. Approval of Marie Saint Clair as Committee Member. A motion was made, seconded and approved by a majority for Marie Saint Clair to be added as a committee member.

### **5. THEATER COMMITTEE – Karleen Basch, Chair**

- a. Approval of 2021 Valentine's Musicale Budget. David Stanley requested approval of \$15,000 for the 2021 Virtual Valentine's Musicale. A motion was made, seconded and approved by a majority.

### **6. ARCHITECTURAL COMMITTEE – Ryan Levis, Consultant**

Mitch Jacobs welcomed Ryan Levis, AIA, who has been retained as the new consultant to the Architectural Committee. Ryan reported that activity has been mild, but that there are some interesting projects coming up.

### **7. EQUESTRIAN SERVICES COMMITTEE – Keith Christian, Chair**

Keith Christian reported that the ESC once again discussed traffic and is looking into ways to educate new residents. Keith said the committee is looking at a different approach to maintaining the trails to avoid scraping them each year.

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- a. Approval to Refresh Spring Valley Arena Footing. A motion was made, seconded and approved by a majority to approve an expenditure of \$3,000.00 to from Footings West to refresh the footing at the Spring Valley Arena
- 8. REPORT ON CITY COUNCIL MEETING – John McGinnis, Liaison**  
John McGinnis reported that the City approved COVID rules for construction sites and will be working on its goals for the upcoming year.

**ANNOUNCEMENTS/ITEMS NOT ON THE AGENDA**

1. Mitch Jacobs announced that LA County opened up vaccinations for people aged 65 and over, but it's difficult to get an appointment.

**REPORT ON EXECUTIVE SESSION**

The Board met earlier in Executive Session to conduct an IDR meeting and discuss personnel matters.

**ADJOURNMENT**

There being no other business, a motion was made, seconded and approved by majority to adjourn the meeting.

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Mitchell A. Jacobs, President

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Linda Raznick, Secretary